

# Simpson Primary School

Cockayne St, Simpson Vic 3266  
Ph: (03) 5594 3298 Fax: (03) 5594 3333  
Email: simpson.ps@education.vic.gov.au

Acting Principal – Melissa Berry



November 2022

Dear Parents,

Simpson Primary School *is looking forward to another great year of teaching and learning and would like to advise you of Simpson Primary School's voluntary financial contributions for 2023.*

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. *Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

***This year there continues to be changes to the way stationary items will be purchased. All families are to supply students' stationary supplies.*** Attached is a 2023 stationary booklist for each child in your family. The stationary pack will be delivered to your home. ***Please ensure you order ALL items on the booklist.*** These items have been selected by the teachers, and are required supplies. Please check that your order is correct once you receive your order and contact COS should you need to. Each individual pack comes in a bag. Please do not mix the bag items.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

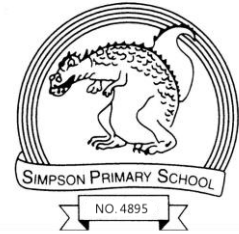
Melissa Berry – Principal

Amanda Neave – School Council President

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"><li>• Science – hands on learning resources (\$10)</li><li>• Mathematics – hands on learning resources (\$10)</li><li>• English – hands on learning resources (\$10)</li><li>• Sports – equipment (\$10)</li></ul>	\$40
<i>MACC/MARC programs</i> <ul style="list-style-type: none"><li>• Art – MACC Van program (\$25)</li><li>• Library – MARC Van program (\$25)</li></ul>	\$50
<i>Online Subscriptions</i> <ul style="list-style-type: none"><li>• Essential Assessment – Maths</li><li>• Reading Eggs</li></ul>	\$10
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$10
<i>Printing and photocopying of worksheets and learning materials</i>	\$10
<i>Whole school events</i> <ul style="list-style-type: none"><li>• Water Safety Program – eg. Entry, lessons, equipment &amp; transport (TBA)</li></ul>	\$ TBA closer to swimming
Other Contributions - for non-curriculum items and activities	Amount
<i>First aid equipment</i>	\$10
<i>School grounds maintenance and improvements</i>	\$10
<b>Sub Total Amount</b>	<b>\$140</b>

## Educational items for students to own

***This year there continues to be changes to the way stationary items will be purchased. All families are to supply students' stationary supplies.***

Attached is a 2023 stationary booklist for each child. The stationary pack will be delivered to your home.

***Please ensure you order ALL items on the booklist.*** Please check that your order is correct and contact COS should you need to.

We are happy to store your child's booklist over the holidays if you receive it before the end of the 2022 school year. ***PLEASE send in all items received.*** We store your child's items in their bags and when they need new items the teachers grab them from your child's supply.

Should you choose to purchase independently, please ensure you get all items, and the writing books are the correct sizing as listed.

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## Extra-Curricular Items and Activities

*Simpson Primary School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount
Optional Year 3-6 school camp	\$TBA
Optional Excursions to be scheduled	\$TBA
Other optional excursions to be scheduled – Cultural levy <i>this amount will remain in credit on your family account and be allocated to excursions as they arise. If an unused amount remains at the end of 2022 this will transfer to 2023 or be refunded if requested.</i>	\$30
<b>Sub Total Extra-curricular Items and Activities</b>	<b>\$30</b>
<b>Final Total</b>	<b>\$170</b>

## Financial Support for Families

Simpson Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief
- Payment Plan

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Tabatha Robb

Ph: 03 5594 3298 | Email: [simpson.ps@education.vic.gov.au](mailto:simpson.ps@education.vic.gov.au)

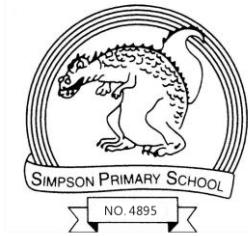
## Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

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*This section needs to be completed and returned to school no later than **Friday 10<sup>th</sup> March 2023.***

*Please fill in the categories below for each child for the 2023 school year.*

**Student Name:** .....

**2023 Year Level:** .....

Category	
<b>Curriculum Contributions</b> – suggested amounts Classroom consumables, materials & equipment - \$40 MACC/MARC Programs - \$50 Online Subscriptions - \$10 <i>Digital Technology – provision of devices and apps from the shared classroom sets - \$10</i> Printing and photocopying of worksheets and learning materials - \$10 <i>Whole school events (Swimming) - \$TBA</i>	\$120
<b>Other Contributions</b> - suggested amounts <i>First aid equipment - \$10</i> <i>School grounds maintenance and improvements - \$10</i>	\$20
<b>Extra-Curricular Items and Activities</b> Camp Optional Excursions to be scheduled Other optional excursions to be scheduled – Cultural Levy <i>this amount will remain in credit on you family account and be allocated to excursions as they arise. If an unused amount remains at the end of 2022 this will transfer to 2023 or be refunded if requested.</i>	\$TBA \$TBA \$30
<b>Final Total</b>	<b>\$170</b>

## Payment methods

**Direct Deposit** or **Cash or Cheque**

Account name: Simpson Primary School Council Official Account

BSB: 063 508

Acc. No.: 0090 1460

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

**Curriculum Contributions**  
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

**Other Contributions**  
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

**Extra-Curricular Items and Activities**  
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.
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